# ASK LINEAPELLE

CONTACT THE SECRETARY'S OFFICE

tel. 02 8807711

org@lineapelle-fair.it

The Secretary's Office is in bldg. E8, 2nd floor (Corso Italia, east side)

### IN YOUR RESERVED AREA, YOU FIND:

- Application form
- Decoration technical sheet
- Assignment of stand and detailed stand layout
- Exhibitor's passes valid on exhibition days

Our secretary's office is at your disposal for any questions about application procedure and stand allocation.

#### YOU MAY CONTACT US ALSO FOR INFO ABOUT:

- Submission of samples for our trend areas
- Possible advertising options
- Promotional material (invite for your customers, banner)

#### THE ADDRESS OF THE EXHIBITION CENTRE IS:

FIERA MILANO S.S. 33 del Sempione no. 28 20017 RHO (Milan)

### WE REMIND YOU THAT:

- General regulations
- Technical regulations
- Setting-up and dismantling dates

Are available at the **Documents** and **forms** page

#### INCLUDED SERVICES:

- Insurance
- Electric connection and 5 kW basic consumption
- Basic stand cleaning, including emptying of dustbins, floor sweeping and dusting of furnishings.
- Fire extinguishers
- Wi-fi in the halls and in Corso Italia

## **ASK FIERA MILANO**

#### CONTACT THE STAND DECORATION OFFICE FOR:

- Assistance with standard decoration
- Additional Fittings

allinclusivestand@fieramilano.it

tel. +39 02 4997.6341 / 6327

### CONTACT THE EAST CUSTOMER SERVICE FOR:

- Technical services at the trade show
- Delivery of items you ordered, such as furnishings, flowers, audio and video systems, etc.

lineapelle@customerservice.fieramilano.it

tel. +39 02 4997.6822 - +39 02 4997.7348 / 7266

# CONTACT FIERAMILANO EXHIBITORS PORTAL FOR:

- Questions about mandatory documents (to be completed online)
- Requests for services such as catering, hostesses, additional car passes with charge, etc.
- Passes for your staff valid during set-up and dismantling
- Car passes for set-up and dismantling
- Car passes for exhibition days

help@fieramilano.it

tel. +39 02 4997.6822 - +39 02 4997.7125/7306

# CONTACT EXPOTRANS, THE OFFICIAL FORWARDER, FOR:

• Shipping of sample collections and goods handling <a href="mailto:ops.fieramilano@expotrans.net">ops.fieramilano@expotrans.net</a>

tel. +39 02 92956098