

## CONTACT THE SECRETARY'S OFFICE

tel. 02 8807711

[org@lineapelle-fair.it](mailto:org@lineapelle-fair.it)

The Secretary's Office is in hall 13 - aisle B1-C2

## IN YOUR RESERVED AREA, YOU FIND:

- Application form
- Decoration technical sheet
- Assignment of stand and detailed stand layout
- Exhibitor's passes valid on exhibition days

Our secretary's office is at your disposal for any questions about application procedure and stand allocation.

## YOU MAY CONTACT US ALSO FOR INFO ABOUT:

- Submission of samples for our trend areas
- Possible advertising options
- Promotional material (invite for your customers, banner)

## THE ADDRESS OF THE EXHIBITION CENTRE IS:

FIERA MILANO

S.S. 33 del Sempione no. 28

20017 RHO (Milan)

## WE REMIND YOU THAT:

- General regulations
- Technical regulations
- Setting-up and dismantling dates

Are available at the [Documents and forms](#) page

## INCLUDED SERVICES:

- Insurance
- Electric connection and 5 kW basic consumption
- Basic stand cleaning, including emptying of dustbins, floor sweeping and dusting of furnishings.
- Fire extinguishers
- Wi-fi in the halls and in Corso Italia

## CONTACT THE STAND DECORATION OFFICE FOR:

- Assistance with standard decoration
- Additional Fittings

[allinclusivestand@fieramilano.it](mailto:allinclusivestand@fieramilano.it)

tel. +39 02 4997.6341 / 6541 / 6266 / 7059

## CONTACT THE CUSTOMER SERVICE FOR:

- Technical services at the trade show
- Delivery of items you ordered, such as furnishings, flowers, audio and video systems, etc.

[lineapelle@customerservice.fieramilano.it](mailto:lineapelle@customerservice.fieramilano.it)

tel. +39 02 4997.6822 - +39 02 4997.7125/7306

## CONTACT FIERAMILANO EXHIBITORS PORTAL FOR:

- Questions about mandatory documents (to be completed online)
- Requests for services such as catering, hostesses, additional car passes with charge, etc.
- Passes for your staff valid during setup and dismantling
- Car passes for set-up and dismantling
- Car passes for exhibition days

[help@fieramilano.it](mailto:help@fieramilano.it)

tel. +39 02 4997.6822 - +39 02 4997.7125/7306

## CONTACT THE LOGISTICA IN FIERA OFFICE FOR:

- Info about car passes
- Change of inserted number plates in the car pass

[logisticafiera@fieramilano.it](mailto:logisticafiera@fieramilano.it) tel. +39 02 36628600

## CONTACT EXPOTRANS, THE OFFICIAL FORWARDER, FOR:

- Shipping of sample collections and goods handling

[alessandra.dellavedova@expotrans.net](mailto:alessandra.dellavedova@expotrans.net)

[adil.sekkat@expotrans.net](mailto:adil.sekkat@expotrans.net)

tel. +39 02 36669600